

ADMINISTRATIVE-INTERNAL USE ONLY

Approved For Release 2006/02/01 : CIA-RDP83-00156R000300040013-7

DD/A REGISTRY

FILE: meetings

MINUTES

Fine Arts Commission Meeting

25 October 1979

PRESENT:

MEMBERS:

REPRESENTING:

[Redacted box]

1. Approval of Minutes of 27 September 1979 Meeting.

Minutes were approved as written.

[Redacted box]

3. Interior Design Committee Activities.

Room sign experiment - [Redacted] was unable to attend the meeting, so will report on the status of the sign experiment next month. [Redacted] mentioned that he had stopped by GH corridor to look at the signs. He liked the style, but thought they might be mounted on something more substantial like plexiglass. [Redacted] suggested dry mounting the whole sign; both possibilities will be looked into.

Exterior pedestrian signs - [Redacted] said the purchase order for some of the larger exterior signs was approved before the end of the fiscal year. A few pedestrian signs (directing visitors to the main entrance and the cafeterias, etc.) were added to the purchase order.

Interior Signs - [] said she has heard nothing from Creative Signage on interior signs. [] suggested using kiosks at several locations around the building instead of so many signs on tripods. He mentioned that he saw one at NPIC that could probably be built by the carpenters and used experimentally in the hallway by the cafeterias. [] will bring a trial design for one to next month's meeting. [] asked the members for any other ideas they might have for consolidating some of the signs throughout the building.

Blue walls in Auditorium - [] said that after talking to several people, it would be too big a task to change the background color to complement the blue disc. Three possible colors (suitable for use with television cameras) were suggested for repainting the disc instead. After much discussion, the members decided that these alternatives are no better, that the colors currently used in the Auditorium probably are not offensive to most people, so they will remain as they are.

4. Headquarters Exterior Committee Activities.

The work on the road resurfacing is progressing, and most members agreed the contractor is doing a good job. [] mentioned that the sidewalk along North Road was torn up and wondered if it would be replaced under the current contract. [] also mentioned the grass and shrubbery which have been destroyed by the contractor and asked [] to check on both of these items. [] brought several hazardous situations to the Commission's attention: the uneven sidewalks on both sides of the road going up to West Parking Lot; the road from the lower to the upper part of West Parking where there is a mud hole which resulted when the sidewalk was torn up and never replaced; a curb which was destroyed and then filled in with asphalt which keeps sinking; and many low branches which are still hanging over the sidewalks on the way to West parking. These are hazards both to sighted and unsighted employees who must walk to and from West Parking Lot each day. [] to walk around the compound with a few other members to see how the contractor has finished the job. [] said he checked with [] on planting bulbs for spring; [] LSD/OL, will call [] again to make sure the GSA plan is carried out.

5. Headquarters Environment Committee Activities.

Clean-up campaign - [] have met on the clean-up campaign and plan to draft an employee bulletin alerting employees to the campaign. They also plan to distribute a poster on the campaign. They suggested that an oral endorsement from the DCI would be a good idea to get the campaign under way. [] added that they still need a representative from LSD to coordinate on the pick-up of turned-in items. [] asked if the employees in the other Agency buildings have become involved yet; [] said he has not been able to get together with [] As the Executive Officer for the DDA, [] is responsible for the outlying buildings;

[] will check with him on this and ask him to get in touch with [] said that in addition to cleaning out pictures stored behind safes, etc., this campaign would be a good opportunity to examine the Reber photographs for possible refurbishment or replacement.

[] mentioned the mix-up with the Headquarters Notice that announced the formation of the Environment Committees—only one was published and sent to all employees instead of two as originally planned—one version for Headquarters employees and one version for employees in outlying buildings. He was concerned that the notice as it went out would only draw volunteers from outside Headquarters. ✓

6. Exhibit Committee Activities.

[] said the Ukrainian artist exhibit is progressing. It has slipped a week, so will be displayed the week of 9 November. He feels it will be an excellent exhibit. He mentioned two other exhibits that are firm: [] photography retrospective and the Employees' Art Exhibit (which will probably be displayed in the spring). Some other ideas for exhibits are: a history of overhead photography, calligraphy, and the 20th anniversary of the occupancy of the Headquarters Building. [] suggested Mr. Pfortzheimer (the former head of the historical collection) may have some ideas on an exhibit. [] asked about the children's exhibit; [] said he is trying to set it up for December, but it is still very tentative.

7. Art Committee Activities.

[] if he had gotten any feedback from DDS&T on using their conference room to display the first wall mural using the 3M process. So far he has heard nothing; he will talk to the DDS&T Logistics officer next.

[] is still interested in the idea of using wall murals in large areas even though he plans to retire in January and wishes to resign from the Commission. [] will be looking for possible applicants to replace [] he asked the members to suggest candidates.

Mounting photos from employee exhibit - [] spoke to [] on this. He is almost ready to turn over the negatives to her. She plans to have the photos mounted in metal frames with glass using either single or double matting. She said this could be done for about \$30 each. P&PD will enlarge the photos and dry mount them.

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Meeting with [] talked with []
recently and said he still plans to exchange some of the paintings we
currently have for others in his warehouse. [] mentioned
that he is arranging a meeting for [] with the DCI.

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